UNIVERSITY OF CENTRAL FLORIDA LANDSCAPE & NATURAL RESOURCES STANDARD OPERATING PROCEDURE

LNR SOP 501

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Last Modified: 8/11/2015

Subject: Self Propelled Mowers and Blowers

Approved: Patrick Bohlen

PROCEDURE: Self Propelled Mowers and Blowers

INTENDED AUDIENCE: LNR personnel with access to Self-propelled Mowers and Blowers

PURPOSE: To train LNR person on maintaining Self-Propelled Mowers and

Blowers before and after arriving at assigned work area.

- **I. Knowledge** Before operating the equipment, the employee must be familiar with the Operations Equipment Manual (OEM) for the equipment being used.
- II. Safety At a minimum, follow the safety requirements listed in the OEM for the equipment being used. It is the employee's responsibility to determine if added Personal Protective Equipment is needed and therefore must consult with their Supervisor prior to starting the task.
- **III. Proper Outcome** Ensuring that Self-Propelled Mowers and Blowers are safe to operate before and during the scheduled work day
- IV. Maintenance of Self-Propelled Mowers and Blowers Beginning of Work Day
 - a. Check oil level daily before starting engine.

CAUTION: Only request oil when the dipstick level shows the "Add Oil" mark or is below the "Add Oil" mark. LNR Maintenance Team will add oil.

a. Check all tire pressures (12-15 lbs.) as per OEM.

Note: Low or under inflated tires are to be filled or repaired by LNR Shop Maintenance Team.

b. Start unit check volt meter for charging status, and engage blades or blower to ensure proper operation.

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- c. Check all lights (if equipped), for proper operation.
- d. If not working properly take to LNR Maintenance Shop for repairs.
- e. Check Fuel Level.

Note: If fuel is needed, secure gas key from Traka box, fuel equipment to proper level and return key to Traka box.

V. Maintenance of Self-Propelled Mowers and Blowers During Work Day

Note: If mechanical failure is encountered during mowing or blowing operations, LNR Maintenance Team will be dispatched to the location to make repairs. If repairs cannot be made on site, equipment will be towed to shop and Supervisor will assign another mower for use. Supervisor will be notified by the shop when unit repairs are complete.

VI. Maintenance of Self-Propelled Mowers and Blowers End Of Work Day

- a. Check Fuel Level.
- b. If fuel is needed, secure gas key from Traka box, fuel equipment to proper level and return key to Traka box.
- c. Check for any damage that may have occurred during work day. If damage is noticed notify supervisor.